  
**F7J – HUMANITERIAN SERVICES VISA**

**F7J – Apply for this Visa if you wish to visit for the purpose of humanitarian services in Nigeria.**

**ELIGIBILITY: Humanitarian Workers.**

**REQUIREMENTS:**

**1. ORIGINAL PASSPORT:**

Passport/Travel Document with a minimum of 6 months validity. Must have two blank facing pages If non-Indian passport holder please see the below IMPORTANT INFORMATION section.

**2. PASSPORT PHOTO:**

Two recent passport-sized photographs, taken no more than **1 Month**before submission, with the applicant's full name written on the back. (**Photographs older than 1 month are not acceptable)**

**3. ONLINE VISA APPLICATION FORM:**

Complete the visa application form online at [visa.immigration.gov.ng](https://visa.immigration.gov.ng/)

Once completed, must be printed out, signed, and dated by the applicant.

A copy of the Acknowledgment slip must be – Printed from <https://portal.immigration.gov.ng/>

**4. PASSPORT DATA PAGE:**

Copy of Passport Data-Page

**5. MEMORANDUM OF UNDERSTANDING:**

Provide the memorandum of understanding from the National Planning Commission.

**6. FLIGHT RETURN TICKETS:**

A copy of your flight return tickets.

**7. ACCOMMODATION:**

Evidence of accommodation in Nigeria, copies of the confirmed hotel, guest house, or motel booking with the name of the applicants showing.

**8. BANK STATEMENT:**

A copy of the bank statement, showing the name and address of the Applicant/Company. The bank statement must be a minimum of $1000 in credit, overdrafts are not included. This can be no more than 3 months old at the time of submission.

**MUST READ IMPORTANT INFORMATION:**

* Processing Time:- Minimum of **10 working days**.
* Applicants for visa/s are to submit their application in person as you are now required to **capture biometrics** as a part of the visa requirements.
* All documents including the **OIS Appointment Booking Slip** must be provided or your application will not be accepted.
* **Documents** NOT in English must be submitted with a certified translated copy.
* All Documents and letters must be formal. They should be typed, printed in portrait, addressed to the **Nigerian Embassy in Beirut, Lebanon**, signed and dated.
* Please not that once applications have been submitted or mailed to the embassy, visas and processing fees are not refundable; notwithstanding if visas are granted or not.
* Please note that application processing fees are not refundable once submitted for processing.
* **Non-Lebanese** passport holders must submit a copy of proof of legal residency (photocopy of green card, resident visa, work permit or necessary visa page).

**Please check our opening hours to avoid delays and for any additional information please email us** @[infobeirut@oisservices.com](mailto:infobeirut@oisservices.com)